Downloading Business Bill Pay History in I-Corp

Introduction

This guide explains how to download history in Business Bill Pay for I-Corp.

Downloading Business Bill Pay History

1. In **Corporate Online Banking (I-Corp)**, click on the **Payments & Transfers** tab at the top of the screen, the select **Bill Pay**.
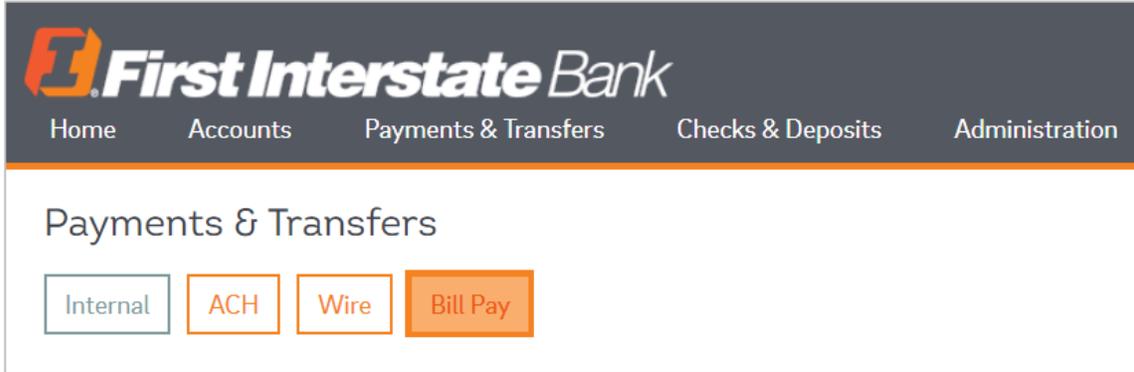
2. On the **Payment Center** of Business Bill Pay, select the **Bill History** tab at the top of the screen.
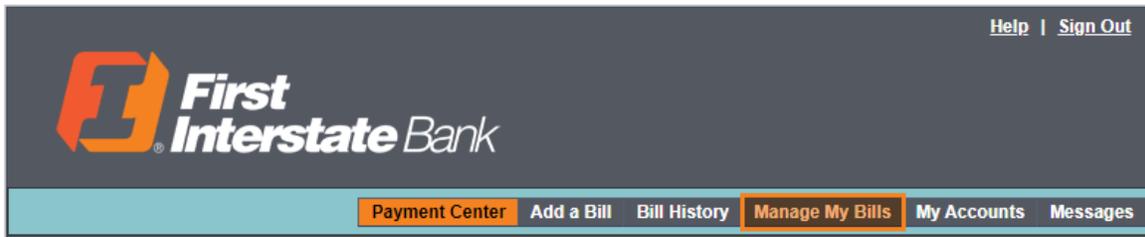
3. In the **Current View** drop-down, select the desired date range. **Additional Options** will be used to search for specific payments.
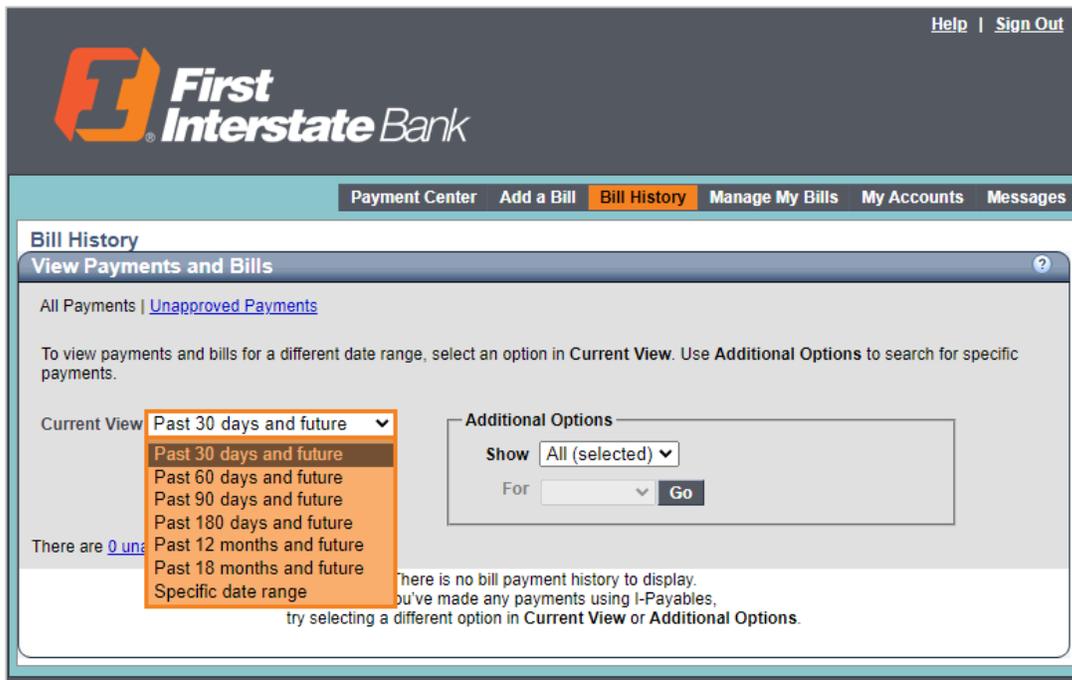
4. Once the payment(s) display, click **Download.**

5. Select the appropriate **File Type** format, click **Download File.**

Contact

Contact your Treasury Representative for any questions or assistance. You may also contact the Treasury Support Department at 855-342-3400, option 3, option 3, option 2 or treasury.solutions@fib.com.